

FOR GRANT APPLICATIONS \$2,000 OR MORE

Office Use Only

Date of Board Meeting: _____

Agenda Item No. _____

New Grant

Section 1: General Information:

Continuation

Grant Start/End Dates: Nov. 2012/May 2013 Application Deadline: Sept. 7, 2013 Grant Amt: \$5000

Funder's Grant Title: Expanded Exploration Grant Your Grant Title: WRITE FOR LIFE – Student Writing Center

e.g. Weller Teacher Mini-Grant, Building Blocks for Success, etc. c.g. Up, Up and Away, Exploring Our Heritage, Young Galileos, etc

Grant Writer: HELLEN HARVEY School/Dept. BOOKER HIGH SCHOOL Phone 355 2967 Ext 65080

Grant Contact Person* HELLEN HARVEY School/Dept BOOKER – ENG. Phone 355 2967 Ext 65080

*This is the school/district-based person who is in charge of the grant.

Schools/Programs to be served by this grant	# of staff impacted	# of students impacted	# of parents impacted
SCHOOL-WIDE	ALL STAFF-85	950	400

Does this grant require matching funds? Yes No If yes, what amount? _____ How will these funds be raised? _____

Grant Description

Please fill in all blanks.

Do not refer to attachments in your summaries.

Do not attach separate sheets.

Briefly summarize the overall **purpose/objective** of the grant and indicate how this grant will contribute to the needs and goals of your School Improvement Plan and/or District Plan. *(Not grant activities)*

The Booker High School Media Center plans to create a writing/publishing center that will provide a service for all staff and students and complement all school programs. It will institute a literary magazine, coordinate with school writing programs, build connections with local writers, and create a Booker History initiative partnering with our social studies department as well as community entities such as Florida Studio Theater, the local library, the city archives and community members. It will also launch a research project with the social studies department where student write e-books (online books) that present topics from local history.

Briefly list **grant program activities** *(what is going to be done with the grant funds):*

Build a physical writing/publishing center utilizing multimedia software that integrates photography, video creation, music (an important factor in that students can create their own music and avoid copyright infringement) and allows students develop digital design skills. We will begin a literary magazine that will be published online. We will create e-books on local history, partnering with the social studies department. We will create drama histories with Florida Studio Theater.

Please provide a **brief explanation of pertinent budget items** that will be funded through this grant. *(Please indicate if funds will be used for new/old staff position, contracted services, travel, materials/supplies, equipment/furniture, facilities, and other applicable items.)*

- Florida Studio Write Away program - \$395
- 3 Stand alone COMPUTERS - \$1100 EACH (inc. warranty and support)
- 2 EXTERNAL DRIVES

How will grant activities be continued after the end of grant period?

This will be an ongoing program that we will continue to support and build as we move into our new facility and new library.

Rachel Shelly

Print Name of Cost Center Head

Rachel Shelly
Signature of Cost Center Head

9/24/12
Date

Send this completed form and 1 copy of your grant to the Grants Office, Research, Assessment, and Evaluation-Landings

Please Type or Print in Ink

GAF: Grant Approval Form

Section Two: Summary for grants over \$2,000.

(These grants require School Board approval and must be placed on the School Board Agenda by Grants Office staff.)

Fiscal Management will be done by:

- District Finance Office
 - School Internal Account
 - Other (name): Hellen Harvey
- Project number, if known: _____

- Entitlement/Flowthrough
- Competitive/Discretionary
- Continuation
- Other: _____

Fund Source:

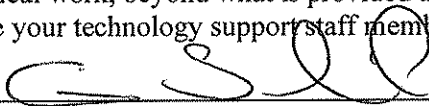
- Federal: Indirect cost \$ _____
CFDA # _____
- State
- Local Foundation
- Other:

Name of Primary Fund Source	Funder's Contact Name	Funder's Address	Phone Number	\$ Amount
Education Foundation	Michelle D'Aiuto	1960 Landings Blvd. Sarasota, FL 34231	(941) - 927-0965	\$5000



**NOTE: IF MAJOR TECHNOLOGY is part of this grant:
(does not include cameras, DVD players, etc.)**

Your school technology support personnel must review the physical capabilities of the area involved and agree that no additional wiring or electrical work, beyond what is provided through the grant, will be needed to complete the project. Please have your technology support staff member sign off on your project here.



 Technology Support Staff



NOTE: If your project involves CONSTRUCTION or requires RETROFITTING space:

Please call Jody Dumas to discuss your project and receive approval to go forward with your proposal. He can be reached at 361-6311 ext. 68824. If approved, you will need to create a memo for his approval and signature, to be included with your GAF.

Thank you. Please call ext 927-9000 ext. 32172 with questions.

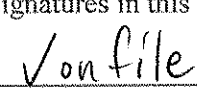
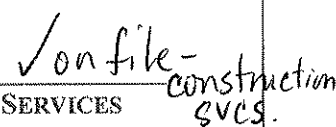
GRANTS OFFICE USE ONLY

Section Three: Signatures

Grants Office personnel will obtain applicable signatures in this section



 *DISTRICT DIRECTOR OF TECHNOLOGY INFORMATION SERVICES

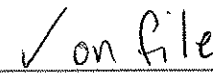
 *DIRECTOR OF FACILITIES SERVICES



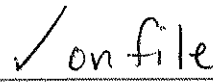
 RESEARCH, ASSESSMENT & EVALUATION (RAE)



 DIRECTOR OF BUDGET



 *EXECUTIVE DIRECTOR OF ELEMENTARY, MIDDLE, OR SECONDARY



 ASSOCIATE SUPERINTENDENT
 Exec. Dir., IIS.



 SUPERINTENDENT

*Signatures needed only if applicable.

Send this completed form and 1 copy of your grant to the Grants Office, Research, Assessment, and Evaluation-Landings